

Capability Statement

Date updated: 11th January 2011

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NCVO (UK) Approved Consultancy as of October 2010. Our listing is found at: www.ncvo-vol.org.uk

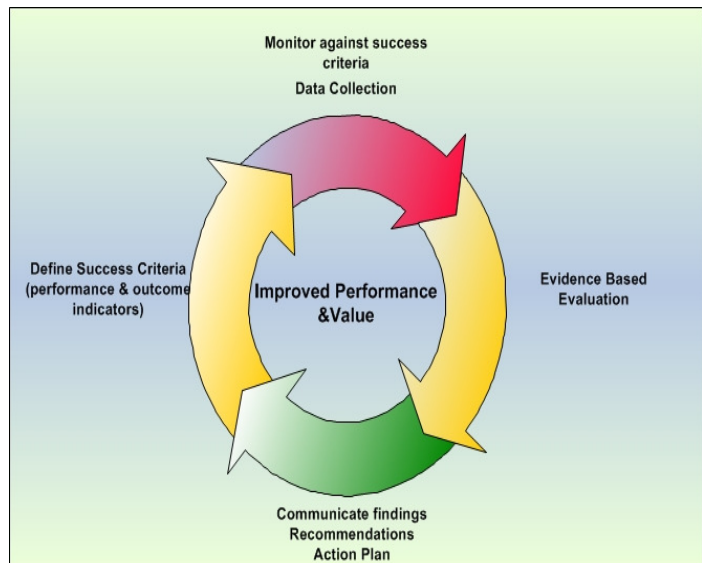
Contents

| | | |
|----------|---|-----------|
| 1 | Moneval Solutions | 3 |
| 2 | Expert Monitoring and Evaluation | 4 |
| 3 | Monitoring and Evaluation Platform (MEP) | 6 |
| 4 | Benefits | 8 |
| 5 | About Moneval Solutions | 10 |
| | 5.1 Director Profiles | 10 |
| | 5.2 Contact Details | 11 |

1 Moneval Solutions

Moneval Solutions Ltd offers a unique and intuitive project supervisory and monitoring service to a wide range of organisations including development agencies, NGOs, corporate social responsibility (CSR) programmes and charities. We are an intermediary service provider offering an integrated monitoring and evaluation service that brings together project participants and organisational stakeholders in an innovative and professional manner for greater project impact.

We maintain up to date visibility of a project's status and health as it progresses through the various delivery and monitoring phases of its undertaking. This brings significant benefits and insights to all parties and helps organisations make timely interventions that keep projects on track and ensure they deliver the expected value. It also helps donor organisations to strategically allocate funds to high performing development organisations who have a track record of delivering value to both the donor and the beneficiary as illustrated through the diagram on the right.



Our commitment is for the duration of the project, we work externally and independently and are focussed on ensuring projects meet their objectives and deliver the expected value. We deliver our services in a professional and independent manner combining and generating a synergy between people, processes and technology.

Our professional services are complemented by our Monitoring and Evaluation Platform (MEP). MEP is a web-based application which supports the end-to-end management and tracking of user defined performance indicators.

Moneval solutions are passionate about improving performance and are committed to helping organisations deliver measurable and sustainable benefit to the beneficiary. We are a National Council for Voluntary Organisations (NCVO) approved organisation and we have an active involvement in industry wide initiative such as the Social Impact Association.

2 Expert Monitoring and Evaluation

Our monitoring and evaluation service provides a truly independent, external and non biased assessment of a projects health in real time. We have a particular focus on outcome based monitoring and assessing the value a project delivers as well as the typical assessments on activities, outputs and economic benefit. Our objective is to provide a true picture of the projects health to determine whether it is on track to deliver the expected outcomes and value. This can be over the immediate, mid or long term and at local, national and international levels. Reviews are performed at regular intervals during the lifetime of a project to keep stakeholders and participants up to date and more importantly to act as an "early warning system" by highlighting any areas that need attention or to help realign effort/expenditure with the project's success criteria.

We have a broad experience across many market sectors, geographical locations and institutions and have completed many hundreds of monitoring, evaluation and related assignments, often working with complex programme structures involving many organisational and government stakeholders. This has given us a core and deep understanding of the processes, challenges and issues involved in driving projects and programme investment to remain on track to meet their objectives of delivering measurable and sustainable value.

Our general approach is designed to maximise synergies, reduce transaction costs, improve management practices and resource use. This is tailored to each projects' specific requirements and stakeholder needs. We discuss the requirements at the outset and agree an action plan and schedule. Typical assignments include examining the projects performance starting with the project's **Relevance** (purpose) and then moving into operational issues of **Efficiency, Effectiveness** and concluding with an analysis of **Impact** and **Sustainability**. Assessing these areas often provides a revealing insight into a projects health and its ability to deliver a valuable outcome for the beneficiary.

| Our Approach to Monitoring |
|--|
| <p>Focused on:</p> <ul style="list-style-type: none"> Improving programme & project performance Improve project management and execution Increase transparency & accountability |
| <p>Based on:</p> <ul style="list-style-type: none"> Problem solving approach for greater impact Maximising synergies Reducing transaction costs Following a rigorous schedule of preparation, data collection, analysis and reporting Open communication and effective collaboration across organisations, stakeholders, project participants and the beneficiaries. |

| Our Approach to Evaluation |
|---|
| <p>Focused on:</p> <ul style="list-style-type: none"> Assessing the link between project output and project goals/ objectives to deliver tangible results Assessing project relevance, efficiency, effectiveness, sustainability and impact/outcomes |
| <p>Based on:</p> <ul style="list-style-type: none"> Independent external collection and assessment of data Discussions and assessment of results, outputs, outcomes and impact A need to assess whether there is sustainability and real change Delivering value for money from the investment |

We provide the linkage between funding institutions and delivery agencies through an independent monitoring service that strengthens the knowledge of both partners.

The key features of our Monitoring and Evaluation service are:

- The provision of a team of highly experienced professional independent monitors and evaluators who are available to monitor projects on a regular, on-going basis for the duration of the project.
- Our experts are familiar with working in complex multi-stakeholder environments that require diplomacy and effective communication and collaboration.
- The design and execution of the overall performance management plan
- The definition of performance and outcome based indicators that underpin effective monitoring and evaluation.
- Execute regular reviews and report findings.
- Our findings are documented in an easy to digest format that highlights any areas that pose a risk to successful project delivery.
- We help delivery organisations establish an independently verified track record for delivering projects that bring measurable and sustainable value to the beneficiary.
- Assurance that project effort and expenditure is aligned with the projects objectives and expectations.
- Support organisations in comparing performance and outcomes across any country, region or sector in which that they operate.

3 Monitoring and Evaluation Platform (MEP)

The Monitoring and Evaluation platform supports the end-to-end management and tracking of performance indicators and information. It provides a consolidated environment where project participants can collaborate on project issues and share performance related information. The platform supports a flexible approach to creating and managing indicators throughout the lifetime of a project. Candidate indicators are proposed and their definition evolves through discussion amongst the stakeholders before being approved for the project. The final project indicators can have a simple structure or organised into groups with multiple subgroups depending on specific requirements. Each indicator and groups of indicators can have different weightings to better reflect the importance they have for project performance. During the monitoring and evaluation reviews each indicator is given a score which is used automatically calculate the overall score and status of the project. Status information is presented in an easy to use format and users are automatically notified of important events such as a 'change in project status' or an 'indicator score updated'. Attachments can be uploaded and there are a number of management information and operational reports.

The core functions of the Monitoring and Evaluation platform are highlighted below.

- **Organisation Dashboard:** the dashboard is the main application page and provides an overall status across the portfolio of projects. A summary is provided for each project with access to the full project details and performance information. Users can also access their notifications and project documents.
- **Project Performance:** users can access detailed performance information on project indicators, their current score and how they have performed over time. The scores for each review are recorded along with any comments, recommendations and attachments.
- **Indicators:** users can create their own indicators to meet specific project needs. Indicators can be simple in structure or organised into groups and sub groups each with their own weightings and indicators. Indicators can also be either external or internal. Indicators can generate quantitative as well as qualitative results although the latter will generally be narrative.
- **Project Scoring:** – each indicator is given a score by the monitor, this is aggregated inline with the indicator structure to provide an overall project score. Any changes to indicator scores are automatically reflected in the project overall score.
- **Project Set Up:** setting up monitoring and evaluation projects is a straightforward task that requires associating organisations and users with a project and defining the structure of the projects performance indicators.
- **Notifications** – the MEP automatically notifies users of important events such as a change in project status or when a monitoring and evaluation report has been published. Users can set their own preferences to control the notifications they receive and the delivery mechanism they want.

- **Reporting** – users can download a draft monitoring and evaluation report as a basis for client reports, the draft report is parameter driven and can contain all data relating to project and indicator performance. The application also contains a number of Management Information and Operational reports that allow users to view performance over market sectors, regions, projects etc and to perform their own trend analysis.
- **Benchmarking:** organisations can compare their performance with other organisations on a range of criteria such as market sector, region and operating country etc. The results can be anonymous or they can contain organisational details depending on individual preferences.
- **Integration with SharePoint and Performance:** the Monitoring and Evaluation Platform supports sharing information and documents with SharePoint environments, and has been designed to operate in locations with no or limited internet access.

Our platform is available for demonstration upon request.

4 Benefits

Many Monitoring and Evaluation systems on the ground have failed to produce quality data which leads to poor integrity, validity and incompleteness of collected information on which to make decisions. Many NGOs/CBOs, third sector organisations and Foundations for example have this problem and when combined with weak and inconclusive national reporting systems which have often collapsed, Government's or other funders often turn to third party collected data and information. In developing country contexts this means Donors. Moneval is well placed to build upon these existing circumstances and provide solutions for our clients that generate meaningful results and objective opinion whilst helping to create a databank of knowledge accessible by project staff, funding institutions and the general public.

Our project monitoring and technology services can bring a wide range of benefits to the target beneficiary, delivery organisations and funding organisations. The key benefits are summarised below:

Value to the Beneficiary

The primary target for Moneval Solutions is the identified beneficiary whose quality of life, access to education, health facilities or institutional rights have been improved over what was before. The value we bring to the beneficiaries is the recognition that they are a central stakeholder to the process and whose voice and opinion matter. As with any activity, they need to be properly identified, engaged with and opinion sought. It is obvious to us that without their inclusion and consultation the meaning that a project has will count for little. Our objective therefore is to ensure that they are met and they have an opportunity to raise their voice.

Value to Delivery Organisations

Delivery organisations benefit by having their projects assessed by an independent, non-biased and highly skilled organisation. We work with our clients early on in the project life cycle to establish a robust and practical approach to monitoring and evaluation. Reviews are performed at regular intervals during the lifetime of a project to keep stakeholders up to date and more importantly to act as an early warning system by highlighting any areas that need attention or to help realign effort/expenditure with the project's success criteria. Delivery organisations are better placed to make timely interventions and ensure their projects remain on track and deliver the expected value. This in turn helps delivery organisations establish strong evidence based track-record of successful delivery that results in measurable and sustainable benefit to the beneficiary community. A solid track record has proven to be a critical factor in securing future business and maintaining a strong identity in the market place, particularly with donor organisations.

Key benefits to delivery organisations are:

- Increased capacity for monitoring and evaluation through highly skilled and dedicated monitoring professionals.

- Align project delivery with their desired outcomes.
- Mentoring and monitoring across the project lifecycle.
- Identify strengths and weaknesses.
- Improved project and programme performance and the ability to compare this across projects Improve project management and execution.
- Structured supervision and monitoring of projects with the ability to “dial” into an entire system for spot checks.
- Increased transparency and accountability both internally and externally.
- Establish a strong track-record of successful delivery that results in measurable and sustainable benefit to the beneficiary community.
- Enhanced industry profile as a high performing delivery organisation through benchmarking or stand alone performance measurement.

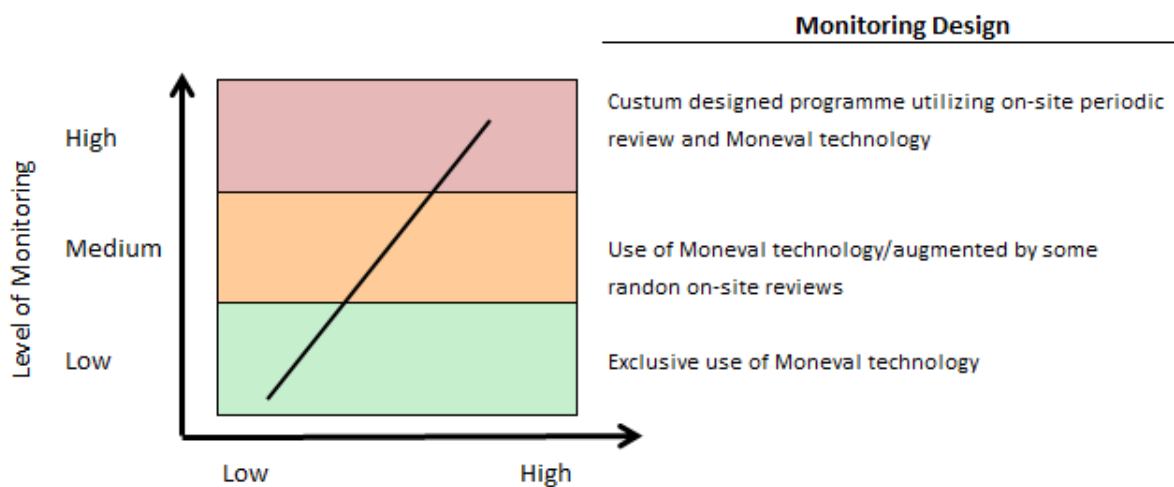
Value to Donor Organisations

Donor organisations gain comfort from knowing their projects are on track, on budget and will deliver the expected value to the beneficiary. From a strategic perspective our combined monitoring, evaluation and technology platform provides a unique mechanism for assessing the performance of delivery organisations and help donor organisation identify and select high performing organisations for future projects.

Key benefits to donor organisations are:

- Confidence that funds are in ‘safe hands’.
- Increased transparency and accountability internally as well as externally.
- Identification and selection of high performing organisations.

The following graph shows the incremental improvement and benefits of external monitoring or validation.



5 About Moneval Solutions

Moneval Solutions Ltd was set up by three Directors, each with extensive experience covering the fields of monitoring, evaluation, economic development, policy formulation, project and programme delivery and technology solutions.

The experience gained from working for national and international institutions, bodies and corporate organisations in the field and at headquarters led them to strive to develop an approach that would improve the performance of project and programme implementation. This formed the background to the establishment of *Moneval Solutions Ltd* an integrated project and programme delivery solution independently capturing results and scores awarded on the basis of regular and routinely scheduled visits undertaken.

Moneval Solutions Ltd directors have worked in over 60 countries combined, covering Africa, Asia, Pacific, Latin America and the Caribbean as well as the Balkans, Central Asia and Eastern Europe. The Company has a team of over 15 highly experienced monitors who are economists, project designers, social development and other sector specialists all with an interest and passion, for improved performance, increased impact, transparency and responsible social and economic investment. Their profiles are summarised on our company website (www.moneval-solutions.com) under the section "Our Experts". Project summaries are also found online.

5.1 Director Profiles

Paul Schoen is an economist with international experience in development projects (Africa, Asia, Pacific, Eastern Europe and the Balkans and Latin America). He is experienced in monitoring and evaluation, economic and financial analysis, agricultural project identification, project-preparation and formulation. Missions have been undertaken for the EC, Tacis, Phare, UNDP, DFID (British Government), IFC (World Bank), Dutch Aid-Senter and SNV (Dutch professional development services).

Iqbal Sobhan is a former World Bank and FAO Investment Centre economist with over 30 years of experience in nationally and externally funded development activities in Africa, Asia and Central Asia, and the Caribbean. His work has catered to the requirements of agencies including FAO, World Bank, IFAD, WFP, UNDP, AfDB, AsDB, Commodity Development Fund, EU, USAID and the Italian Aid agency. His expertise covers project and policy analysis, identification, formulation, monitoring and investment appraisal.

Joseph Marton has over 18 years experience of delivering complex business and technology projects in a variety of market sectors. He has specific interests in software architecture and development methods, and is always focused on delivering measurable business value from the effective and appropriate use of technology. Prior to joining Moneval Solutions Joseph was the Solutions Director for a software development and systems integration company and previously spent thirteen years with global consultancies focusing on business and IT solutions.

5.2 Contact Details

Moneval Solutions is located in the UK, Scotland and Italy and can be contacted via the following routes:

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